

Sending Money

To send an inmate money it will need to be in the form of a cashier's check or money order, no cash. Identify the inmate's full name and DOC number on the cashier's check/money order and send to the PO Box address. The SCI Business Office directly receives the money and credits the inmate's account.

Stanley Correctional Institution
Inmate Name and DOC Number
P.O. Box 235
Stanley, WI 54768-0235

- The inmate's name and inmate number must be legibly hand-printed or typed in the "Remit To" or "Payee" line on the cashier's check or money order. Incomplete checks or money orders will be returned to the sender.
- A legible, hand-printed or typed return address, including sender's name and complete mailing address is required on the upper left-hand corner of all envelopes sent.
- Do not send correspondence with money orders or cashier's checks.

Sending Mail

Inmate mail, correspondence, cards and letters will not be accepted at PO Box address. Mail is sent to the facility address with the inmate's full name and DOC number identified on the envelope.

Stanley Correctional Institution
Inmate Name and DOC Number
100 Corrections Drive
Stanley, WI 54768-6500

- Do not send money orders or cashier's checks with correspondence.

Sending Property

To send an inmate property, please follow the Department of Corrections policies on approved property and limits, and purchase items from available vendor catalogs. All property items must be shipped directly from the retailer with a receipt. No property items can come in during visits.

Vendor catalog contact information:

Union Supply Direct
Dept 500 PO Box 309
Groveport, OH 43125-0309
Toll Free: 1-855-247-6093
Fax: 1-866-401-5085
www.wiinmatepackage.com

Jack L. Marcus
5300 W. Fond du Lac Ave.
Milwaukee, WI 53216-1348
Toll Free: 1-800-236-2611
Fax: 1-800-643-9992
www.JLMarcusWisconsin.com

Packages for inmates are sent to the facility address:

Stanley Correctional Institution
Inmate Name and DOC Number
100 Corrections Drive
Stanley, WI 54768-6500